

# 2026 Vendor Application

Saturday, May 16, 2026 | 10 AM - 6 PM



The City of Bennettsville's 1st Annual Beeville Festival will be held in downtown Bennettsville, South Carolina (106 E. Main St.). Application and payment are due by April 10, 2026. Please contact us at 843-479-9001 ext. 354 or email [brittany.jones@bennettsvillesc.com](mailto:brittany.jones@bennettsvillesc.com)

**Business/Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Contact Person Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Website:** \_\_\_\_\_ **Past festival vendor:**  Yes  No

All booths are **OUTSIDE**, and the sizes are **12' x 12'** (vendors provide their own tent, table, generator, etc.)

- I acknowledge that the festival vendor fee covers participation for the entire day of the festival.
  - Commercial Food Vendor** \$100 total (includes 2 spaces) \$100
    - Additional Commercial Food Vendor Space** \$80 each # of spaces \_\_\_\_\_ \$\_\_\_\_\_
  - Food Tent (limit 2 spaces)** \$60 each # of spaces \_\_\_\_\_ \$\_\_\_\_\_
  - Commercial Sales Vendor ( limit 2 spaces)** \$50 each # of spaces \_\_\_\_\_ \$\_\_\_\_\_
  - Arts/Craft Vendor (limit 2 spaces)** \$40 each # of spaces \_\_\_\_\_ \$\_\_\_\_\_
  - Information/Non-Profit Organizations** \$25 each # of spaces \_\_\_\_\_ \$\_\_\_\_\_
 

(Must include proof of non-profit status)
- Total** \$\_\_\_\_\_

All payments are due by April 10, 2026. Checks should be made payable/mail to: City of Bennettsville (Attn: Main Street Bennettsville, P.O. Box 1036 Bennettsville, SC 29512) / \$30 returned check fee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Signature is required on the application and vendor policies. Vendors must upload/submit required photos, price list, and food truck certificate of insurance with application. **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

**Beeville Festival Staff Use Only:**

Date Received/Staff initials: \_\_\_\_\_/\_\_\_\_\_ Payment (cash/check #) \_\_\_\_\_ Space #: \_\_\_\_\_

Accepted/Denied (reason): \_\_\_\_\_

# 2026 VENDOR POLICIES, RULES & REGULATIONS



- The City of Bennetttsville's 1st Annual Beeville Festival is a rain or shine event.
- **Festival application is due by 4/10/26 (\$30 late fee after deadline) and all fees are NON-REFUNDABLE.** Payments returned by the bank for any reason will incur a \$30.00 fee, and the application will be voided and not held for processing.
- Consideration will be given to past participants as space is limited. Submission of an application and payment of fees and the vendor compliance deposit do not guarantee acceptance at the festival. **Completed applications with all required items and vendor fees will be reviewed for processing in the order of date received. Vendor spaces are subjected to availability and vendor types are limited.** It is the vendor's responsibility to read and sign both pages of this application and submit all required items. Incomplete applications will be removed from consideration.
- **Refund & Cancellation Policy:** NO REFUNDS WILL BE GIVEN DUE TO YOUR INABILITY TO ATTEND THE FESTIVAL FOR ANY REASON. If your cancelation takes place prior to April 10, 2026, a written request to transfer your vendor fee to the following year must be emailed to brittany.jones@bennetttsvillesc.com. No transfers will take place after April 10, 2026. No refunds will be issued due to any disruption or interruption of the festival as a result of weather or any cause beyond the control of the Beeville Festival Committee.
- **ALL VENDORS ARE REQUIRED TO BRING THEIR OWN GENERATOR/SOURCE OF POWER.**
- **ALL vendors must submit a menu/item list and include the prices with the application. PRICE LISTS MUST BE PROMINENTLY DISPLAYED AT BOOTHS DURING THE FESTIVAL.** Sales are limited to assigned spaces. No distribution, canvassing, vending, etc. by strolling.
- **This list must be prominently displayed at your booth at all times during the festival.**
- **COMMERCIAL:** cook on site or serve pre-prepared food at their booth. (\$100 total – includes 2 spaces)
- **Food Tents:** cook on site or serve pre-prepared food at their booth. (\$60 per booth space)
- **Arts & Crafts:** hand make all items for sale at their booth. (\$40 per booth space)
- **Commercial Sales:** re-sell or non-handmade items for sale in their booth. (\$50 per booth space)
- **Information/Non-profit organizations:** provide information/services only (cannot sell or give away food, drinks, etc.). (\$25 per booth space)
- A vendor confirmation packet containing a festival map and special instructions for entry and exit will be emailed to you at the email address provided on your application within two weeks of the festival. Your booth space/location will be provided on May 13.
- Vendors will be issued a 1-day City of Bennetttsville business permit. In addition, you are responsible for obtaining a SC Dept. of Revenue business license and/or special event retail license ([www.sctax.org](http://www.sctax.org)).
- Vendors are responsible for signing in at festival check-in before setting up the booth. **Vendor set-up begins at 7:00am on Saturday, May 16, and must be completed by 10:00am.** Vehicles must be moved off the festival street location no later than 9:30am on festival day. NOTE: Some areas of the downtown will not be available/accessible for a Friday night set-up.
- Vendors must be ready to sell by 10:00am on Saturday, May 16, and remain open and sales-ready until 6:00pm. Vehicular access for breakdown into the festival area begins after festival hours.
- It is the sole responsibility of each food vendor to meet all SC Department of Revenue (SC DOR), SC Department of Agriculture, and the City of Bennetttsville Fire Department regulations.
- Food vendors must adhere to the City of Bennetttsville's Guidelines for Food Truck, Food Trailers, and Guidelines for Cooking Under Tents. Oil spills and/or damage to space must be reported immediately to the festival staff. **DO NOT DUMP GREASE ON-SITE**
- **ALL FOOD TRUCK VENDORS are required to provide comprehensive bodily injury liability insurance policy naming the City of Bennetttsville as additionally insured, with minimum limits of \$1,000,000.00 per occurrence single limit by April 10, 2026.** This shall include personal injury and contractual liability endorsement. Current, valid insurance policies meeting the requirements identified herein shall be maintained during the duration of the named agreement. There shall be a 30-day notification to the City of Bennetttsville. The wording on the certificate, which states that no liability shall be imposed upon the company for failure to provide such notice, is not acceptable.

**APPLICANT ACKNOWLEDGEMENT:** Applicant has read the vendor application and policies and understands the Beeville Festival committee reserves the right to reject any application. Applicant understands that he/she is responsible for adhering to all rules, policies, and regulations as well as all applicable local, state, and federal laws and regulations. Applicant hereby agrees to indemnify, hold harmless and release the City of Bennetttsville and Festival organizers and all sponsors or agents from any loss, liability, damage, or costs (including attorney fees and court costs) and all claims of injury or damages resulting from and/or arising out of participation in the Beeville Festival, whether caused by negligence or willful act of the applicant or another person. Applicant further understands that NO refunds will be issued because of inclement weather or any cause beyond our control or due to your inability to attend the festival. By his/her signature below, applicant agrees to consider this application a commitment to abide by all rules and regulations that may be set forth by the festival organizers and that it is solely responsible for obtaining and all liability insurance coverage by his/her business/organization. Applicant understands that only items and information included in this application and approved by the festival committee may be sold and/or given away during the festival. Applicants also consent to the City of Bennetttsville and Beeville Festival utilizing its photograph, image, and/or sound in promotional materials, including print, broadcast, and online internet media.